



### Academy Age Group Coach (Part Time)

#### Job Description

<b>Job Title</b>	<b>FDP or YDP Age Group Coach (Part Time)</b>
<b>Department</b>	Academy
<b>Reports To</b>	Academy Manager
<b>Direct Reports</b>	Foundation or Youth Development Phase Lead Coach, Head of Coaching
<b>Key Contacts</b>	Internal – Academy Players, Academy Manager, Academy Head of Coaching, Academy Coaching Staff, Lead Academy Physio, Lead S&C Coach, Head of Academy Recruitment, Academy Operations Manager External – Opposition Club Coaches, Parents
<b>Budgetary Responsibilities</b>	None
<b>Location</b>	Llisbury High School, Nash Road, Newport
<b>Hours</b>	TBC
<b>Job Purpose</b>	To follow the existing coaching syllabus within the Academy YDP phase. Developing players within the age group across the four corners in line with Newport County AFC's coaching programme.
<b>Remuneration</b>	Dependant on qualification and department.

<b>Role Responsibilities &amp; Key Duties</b>	
<b>1</b>	To deliver the coaching syllabuses within your working timetable
<b>2</b>	To record session plans and submit attendance accordingly for every session delivered within the 9-18 Academy Programme via the Performance Management Application (PMA)
<b>3</b>	To evaluate and cross reference learning objectives to the individual's outcomes
<b>4</b>	To provide relevant feedback to line management as required
<b>5</b>	To take a multidisciplinary approach to working using the expertise of sports science and medical staff as well as Academy and Senior coaching staff
<b>6</b>	To submit all Academy phase reviews every 6/12 weeks
<b>7</b>	To submit all Academy Player Action plans every 10 weeks & attend/deliver at meetings
<b>8</b>	To submit all Development & Shadow reviews for the 9-16's every 6/12 weeks according to role
<b>9</b>	To attend all stipulated sessions in line with the Academy Coaching Timetable
<b>10</b>	To contribute to the recruitment & trial process of the programme if/when required
<b>11</b>	To attend Saturday or Sunday fixtures where applicable
<b>12</b>	To attend all Academy meetings where applicable
<b>13</b>	To undertake appropriate CPD in line with EFL rules and regulations
<b>14</b>	To complete any other duties as deemed reasonable by the Academy Manager or Phase Lead

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### Person Specification

Qualifications		Essential	Desirable
1	UEFA B licence outfield award	✓	
2	UEFA A license outfield award		✓
3	FA Youth Module 3 (assessed)	✓	
4	FA Advanced Youth Award		✓
5	Recognised First Aid Qualification (Emergency Aid)	✓	
6	FA Basic First Aid for Sport (BFAS) or FA Intermediate First Aid for Sport (IFAS)		✓
7	DBS check	✓	
8	PTLLS or other teaching qualification		✓
<b>Skills, Knowledge &amp; Experience</b>			
9	Extensive knowledge and experience of the role and the position	✓	
10	Experience working across academy age groups	✓	
11	Experience working with young professional players		✓
12	Understanding of the Elite Player Performance Plan (EPPP)		✓
13	Experience of scouting & talent identification processes and procedures		✓
14	IT skills to include the ability to use Performance Management Application (PMA) software and Microsoft Office (Excel, Word and Outlook)	✓	
15	Excellent interpersonal and communication skills	✓	
<b>Attitude/Behaviours</b>			
16	Ability to work under pressure and to tight deadlines	✓	
17	A genuine team player	✓	
18	A reliable individual	✓	
<b>Personal Qualities</b>			
19	Displays a high level of discretion	✓	
20	Personable with an ability to build individual relationships	✓	
21	Hardworking and enthusiastic	✓	
22	Empathetic to young players	✓	
23	Ability to adapt to changing circumstances	✓	
24	Loyal and committed	✓	

### **Safeguarding Statement**

Newport County AFC is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared”.

Relevant information and / or documents will be distributed as part of the recruitment process.

### **BAME Declaration**

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

### **E & D Statement –**

Newport County AFC Academy is committed to providing services which embrace diversity and that promote equality of opportunity.

**Please Email Your C.V and Cover Letter to [academy.admin@newport-county.co.uk](mailto:academy.admin@newport-county.co.uk)**