



Match day volunteers

Organisation

Newport County AFC Academy

Salary

Voluntary

Location

Lliswerry High School, Nash Road, Newport, NP19 4RP

Contract type

Volunteer (Part time)

Closing date

8th February 2019

Job Description

Newport County AFC Academy are a professional Football Academy operating in South Wales. The club are looking for volunteers to co-ordinate home match day operations for the Academy.

The club has a history of developing volunteer's event management experience and working with partner organisations to sign-post individuals into potential paid employment opportunities.

The information below show the competencies and expectations of the roles, along with information on applying.

Role Title: Match Day Volunteer

Reports to: Newport County AFC Academy Manager

Type of Contract: Voluntary

Time Commitments Voluntary Role, to be reviewed on an annual basis. The role will support the delivery of Newport County AFC Academy home games. This will be unsociable hours. These will predominantly be Saturdays and Sundays.

Time commitments are flexible, depending on the hours required by the club.

The post holder will also need to make themselves available for relevant and statutory training to be compliant with the role.

Hours as stated above.

Location as stated above.

Purpose

- To support the safe and inclusive delivery of the Academy team home games.
- Roles may vary dependent on event needs and further information can be found below.

Key Duties

- To assist in the set-up of the Academies game day equipment.
- To assist club staff in managing a range of important functions at the Academies home game.

Person Specification (Key Skills and Experience Essential to the Role)

- Good communication skills with members of the public
- Attention to detail and an ability to take the lead and make decisions when authorised to do so.
- Good team worker
- Conveys an image consistent with the Newport County Academy Club values.
- Willing to volunteer to help during irregular and unsociable hours to fulfil the commitments of the role.
- Show integrity and is fair, equitable and ethical in approach.
- This role may require some lifting of equipment. However, volunteers who may not be able to do this type of lifting can still be incorporated within the events.

Additional Behaviours Required

- Teamwork
- Attention to detail
- Work Ethic

Qualifications and Levels Required

- No specific qualification required

(Any Candidate will have to have to have a DBS or willing to go through the process of a DBS check)

Application Process

- To apply for the role, please contact Danny Elliot at danny.elliott@newport-county.co.uk
- If you meet the requirements for the role, you will be asked to an interview.
- Deadline as stated above, so please send your application is as soon as possible.

For more information on the role, please don't hesitate to contact Danny Elliot at danny.elliott@newport-county.co.uk